Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

UNNUMBERED MEMORANDUM

TO: **OIC-Assistant Schools Division Superintendents, CID/ SGOD Chief, Education Program Supervisors, Education Program Specialists, Public Schools District Supervisors, School Heads, Master Teachers, ICT Coordinators and Enthusiasts, All Concerned**

FROM: **ELIAS A. ALICAYA JR., Ed.D.**
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT: **TRAINING-WORKSHOP FOR THE DEPED-UNICEF OER/EBOOK DEVELOPMENT PROJECT**

DATE : October 19, 2020

In reference to OUA Memorandum Nos. 00-1020-0154 & 157, the Information and Communications Technology Service (ICTS) through Intelimina Systems, Inc. Will conduct training-workshops for the **DepED-UNICEF OER/eBook Development Project.** This aims to produce eBooks that will meet the Department of Education's Most Essential Learning Competencies (MELCs).

In connection, Master Teachers and ICT Coordinators/ Enthusiasts are enouraged to participate in this activity. Interested participants are enjoined to send their intent to participate to the said training on or before October 20, 2020 by accessing this link: **http://bit.ly/slmtraining**

There will be two (2) modules for the training-workshops frombOctober to November 2020, a total of six weeks involving up to 100 participants. The first module will enable the participants to evaluate the level of alignment of the Slef Learning Modules (SLMs) with the MELCS using a rubrics developed for this project. Master Teachers are encouraged to join this module. The second module will enable participants to convert SLMs that have been evaluated for their alightment to MELCs in the first module into digital format (i.e. eBook) using the Kotobe Reader. Master Teachers and ICT Coodinators/Enthusiast are encouraged to join this module. Please see Enclosure 1 for the scheduled activities/ training matrix.

Based on output, participants will receive incentives.

For any clarifications with regards to the training workshops, please email Ms. Joanna Marasigan of CO at joanna.marasigan@deped.gov.ph.

Immediate and widest dissemination of this Memorandum is desired.

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DEPEDQUEZON-TM-SDS-04-010-003

DEPED - QUEZON
ICT UNIT
UPLOADED
Date/Time: OCT 19, 2020
By: CRISTELL 5:25 PM
Ref. No.: UM 204, S. 2020

JAS-ANZ
Registration Number: QAC/R63/0216

Attachment to OUA Memo 00-1020-0154

TRAINING-WORKSHOP FOR THE
DEPED-UNICEF OER/EBOOK DEVELOPMENT PROJECT

Module 1 : Self-Learning Modules Review and Evaluation

Objectives of Module 1:

1. Introduce the concept of Open Education Resource
2. Understand the review tools (rubrics) developed for the project
3. Apply the tools in reviewing their assigned modules

Target Output: List of SLMs tightly aligned with MELCs that are ready for conversion into the digital format.

Week 1: (October 24-28, 2020)

Plenary and Workshops

Time	**Day 1**	**Day 2**	**Day 3**	**Day 4**	**Day 5**
	Plenary	**Workshops & Mentoring**			
9 – 10 am 10-1130 am 1130 – 12 nn	Introduction to OER, definitions and advantages Criteria and Rubric for SLM readiness Creation and subscription to the online forum / communications channel	Grade 1 – AP, Arts, EP, health, Math, PE	Grade 2 - Arts, H, M, PE, English	Grade 3 - Arts, Health, Music, PE, Science	Grade 3 - MTB-MLE, EP
2 -5 pm		Grade 2 - AP, EP, Filipino	Grade 2 - MTB	Grade 3 - English, Filipino	Grade 3 - AP, Math

Note:
A Master Teacher (MT) will review 3 SLMs
A session/group is composed of 8MTs

Count of SLMs per subject, per grade level

Subjects	**Code**	**Grade 1**	**Grade 2**	**Grade 3**	**TOTAL**
a. Araling Panlipunan	AP	6	8	9	

b. Arts	Arts	4	6	8	18
c. Edukasyon sa Pagpapakatao	EP	5	7	6	18
d. Health	H	3	4	6	13
e. Music	M	4	5	4	13
f. Physical education	PE	3	3	4	10
g. English	Eng		5	12	17
h. Filipino	Fil		7	15	22
i. MTB-MLE	MTB		22	11	33
j. Math	Math			16	16
k. Science	Science			2	2
TOTAL		25	67	93	185

Week 2 (October 31- November 3, 2020)

All Teams/MT's will use this week to finish their assigned SLMs. While no synchronous meeting will be held, an online forum / communications channel will be established to facilitate peer learning. Participants will be able to communicate with mentors via email or chat.

Week 3: (November 7- November 10, 2020)

Plenary - presentation of all outputs, lessons learned and good practice.

Time	Day 1: Plenary	Day 2	Day 3	Day 4
9am – 12 nn	Presentation & Critiquing of Grade 1 SLMs	Presentation & Critiquing of Grade 2 SLMs	Presentation & Critiquing of Grade 3 SLMs	Presentation and Discussion of lessons learned and potential best/good practice to adopt

Module 2 : eBook Development Training-Workshop

Objectives of Module 2:

1. Introduce the Design Principles and E-book Creation
2. Introduce and use Kotobee Reader

Target Output: SLMs converted into eBooks

Week 4: (November 13-17, 2020)

Time	Day 1	Day 2	Day 3	Day 4	Day 5
	Plenary	**Workshops & Mentoring**			
9 – 10 am 10-11 am 11 – 12 nn	Creativity: Creating your Digital Learning Resources Design Principles and E-book Creation using Kotobee Designing Instructional Material	Grade 1 – AP, Arts, EP, health, Math, PE	Grade 2 - Arts, H, M, PE, English	Grade 3 - Arts, Health, Music, PE, Science	Grade 3 - MTB-MLE, EP
2 -5 pm		Grade 2 - AP, EP, Filipino	Grade 2 - MTB	Grade 3 - English, Filipino	Grade 3 - AP, Math

Week 5: (November 20-23, 2020)

All Teams/MT's will use this week to finish their assignments. While no synchronous meeting will be held, an online forum / communications channel will be established to facilitate peer learning. Participants will be able to communicate with mentors via email or chat.

Week 6: (November 27-November 30, 2020)

Plenary - presentation of all outputs, lessons learned and good practice.

Time	Day 1: Plenary	Day 2	Day 3	Day 4
9am – 12 nn	Presentation & Critiquing of Grade 1 e-books	Presentation & Critiquing of Grade 2 e-books	Presentation and Critiquing of Grade 3 e-books	Presentation and Discussion of lessons learned and potential best/good practice to adopt